AEGIS Guidelines/ December 2019

Proposing a new Collaborative Research Group (CRG)

GUIDELINES FOR PROPOSING
A NEW COLLABORATIVE RESEARCH GROUP FOR AEGIS

AEGIS welcomes proposals for new Collaborative Research Groups (CRGs). These guidelines are aimed at outlining the general requirements for the submission of an application for a new CRG.

Timing of application submission

A proposal needs to be submitted to the AEGIS Board at least one month prior to a Board meeting. These are held every half year, usually in December and June or July. The Board considers the submission prior to its presentation at a Plenary meeting for formal acceptance.

Full AEGIS Plenary Meetings are held once a year (June/July): every other year (odd years) it is held as part of the ECAS Conference, and in-between (even years) it is held at an agreed-upon venue, usually linked to the AEGIS Summer School or a relevant Africa-related conference/event.

CRG Coordination

Each CRG needs a minimum of two coordinators – usually one chair, and one secretary. The total number of coordinators ideally should not exceed three at one time. These can be changed after a minimum period of two years, but coordinators are expected to hold posts for at least four years to enable continuity in the running of the CRG.

The CRG needs to have at least one of the proposing coordinators to be situated institutionally at an AEGIS member institution.

Guidelines for the application proposal

The proposal for a new CRG ought to include at least the following elements:

1. A clear conceptual focus for the CRG (ensuring that this doesn’t overlap too much with any other existing CRG)
2. An argument for the relevance and value of this particular CRG within the AEGIS framework
3. An overall aim of the CRG (what it wants to achieve in broad terms)
4. Some potential/expected activities in the coming year/s
5. An indication of links to relevant current or future research projects/programmes
6. Identification of a credible number of interested and committed/confirmed members
7. The names and relevant biographical information for the proposed coordinators, and their particular links to the proposed CRG theme
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Benefits of being an AEGIS CRG

- Credibility of institutional association within AEGIS framework, which can help with fund-raising
- Use of the AEGIS networks in multiple ways (visibility, communication, advertising events, profiling activities and publications, etc)
- Eligibility for the annual CRG grant competition
- Allocated panel space at ECAS conferences
- Visibility on the AEGIS website

Responsibilities as an AEGIS CRG

- Maintaining the CRG network in an active way
- Initiating/undertaking occasional activities
- Having one CRG representative as a member of the Brill AEGIS Book Series editorial board
- Reporting annually to AEGIS via the CRG Coordinator (one month prior to Plenary meetings)
- Updating the CRG’s own page on the AEGIS website
- Reporting annually to the AEGIS Board and Plenary meetings held mid-year